



1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF, Chair
P	Adams	Steve	Lt	SOA DPS, AST
T	Fronterhouse	Bev	Ms.	Fed Non-DOD, Bureau of Land Management
E	Goggia	Tammy	Ms.	Municipalities Central
E	Johnson	Brad	Chief	Municipalities Northern, Fairbanks PD, Vice Chair
T	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
T	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Pentimone	Lee	MSgt	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Skinner	Nate	Mr.	SOA All Others, DNR Forestry
	VACANT			DOD US Army, FGA DOIM

Alternate				
N/A	Brown	David	Mr.	Fed Non-DOD, FBI
U	Boyle	Steve	Mr.	Municipalities Central, Assistant Chief KES
P	Eubank	Greg	Mr.	SOA All Others, DMVA
N/A	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
U	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, AST
T	Wolfe	John	Mr.	Fed Non-DOD, US Fish & Wildlife Service
	VACANT			DOD USAF, JBER
	VACANT			Municipalities Southeast
	VACANT			DOD, US Army

Supporting Staff and Guests:

P	Conant	Travis	Mr.	System Manager
P	Leber	Rich	Mr.	Technical Advisor
T	Leveque	Matt	Mr.	SOA SPOC & SWIC
P	Richter	Bruce	Mr.	OEC Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SATS/ETS Manager
P	Woodall	Tim	Mr.	DOD PM/COR



2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Call to Order	Mr. Ocie Adams, User Council Chair, called the meeting to order at 1:31 p.m.	
Introduction of Guests/Special Announcements	There were no announcements or special guests	
Previous Meeting Minutes	<p>Ocie asked the council members if they had any changes to the draft February minutes. There were no responses; therefore, he requested a motion to approve the minutes, as presented.</p> <p>Motion: Approve the February 3 meeting minutes, as written.</p> <p>Motion: Mr. Dave Jones Second: Ms. Bev Fronterhouse</p> <p>There was no discussion and no objections. The motion passed.</p>	
Issues & Risks Log	Active Issues	Action Items Assigned
User Council Vacancies	<p>Item #57 remains open.</p> <p>The Municipalities-Southeast alternate position, both the USARAK primary and alternate positions, and the JBER alternate position are all vacant.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were no Action Items from the February meeting.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
Codicil to the Cooperative Agreement	1. Del briefed the council the Codicil was now final, having been signed by the Commander, Alaskan Command (COMALCOM). His briefing covered the purpose of the codicil as not only a reaffirmation of support for ALMR but that it also allowed the Department of Defense (DOD) to pay the State of Alaska (SOA) funds toward the Infrastructure	



<p>ALMR FY17 and Beyond</p>	<p>Operations and Maintenance (IOMS) and Operations Management Office (OMO) contracts.</p> <p>2. Del advised that the finance subcommittee for the Department of Administration (DOA) had entered intent language into the SOA FY17 budget to implement additional reductions on top of the current FY16 budget reductions. The cuts were \$121K to maintenance, \$60K to municipalities and to remove all payments on behalf of municipalities.</p> <p>Del asked Mr. Scott Stormo if he had heard anything further and Scott stated he had not heard any comments from DOA.</p> <p>Del noted the Governor could veto the intent language but he suspected the Governor would not.</p> <p>Del also advised the council the subcommittee had directed DOA send out a request for information to industry on the costs of replacing the System. He provided the following Legislative intent language for their benefit:</p> <p>“It is the intent of the legislature that the department review options to provide interoperable emergency radio service on a statewide level utilizing any and all technology available, and report back to the Legislature by January 25, 2017 with potential system replacement options that would have an annual operating budget no more than 70% of the total Alaska Land Mobile Radio Allocation FY17 Unrestricted General Fund Operating Budget.”</p> <p>Del encouraged the council members to express their thoughts to the legislators.</p>	
<p>IOMS Working Group</p>	<p>3. Del stated the group met twice and that Ocie had chaired the most recent meeting on February 17. He explained the contract statement of work had been revised and that it was now in the hands of Enterprise Technology Services and the DOD to work.</p>	
<p>February Document Reviews</p>	<p>4. Del briefed the Strategic and Operational Plan had been reviewed and some minor updates made by the OMO. He also noted the Business Case was approved by the Executive Council on February 8.</p>	
<p>February System Metrics</p>	<p>5. Del advised the council that the voice calls were down for February, but this was a historical trend over the years. He stated the busies were almost cut in half from the previous month.</p>	
<p>Legislative Inquiry</p>	<p>6. Del stated he had received an inquiry from a staffer from Representative Gattis’ office. He advised the council Rep.</p>	



<p>Fire Station 12</p>	<p>Gattis was the Chair of the subcommittee that had recommended the reductions and had submitted a list of questions. Del read the questions for the council and advised them of his responses.</p> <p>7. Del advised the council that the channels previously turned off at Fire Station 12 would be reactivated. There was no money to move them to other sites to increase capacity, so the decision was made to turn them back on and a System Change Request had been completed to track the action.</p>	
<p>System Management Office</p>	<p>Mr. Travis Conant, System Manager</p>	<p>Action Items Assigned</p>
<p>PMI Schedule</p> <p>Clear site</p>	<p>1. Mr. Travis Conant stated that the System Management Office (SMO) had just completed the acceptance test procedure (ATP) for Icom and the newly approved radios would be posted to the web site. He did explain to the council there was a difference in the way the Icom push to talk (PTT) operated compared to other radios currently authorized to operate on ALMR.</p> <p>2. Travis advised that the installation was planning to do a load test on the site to try to figure out why the battery plant was not performing correctly, and they would advise him of the outcome and the plan to fix it.</p>	
<p>State of Alaska</p>	<p>Mr. Scott Stormo, SOA</p>	<p>Action Items Assigned</p>
<p>Legislative Questions</p> <p>FY17 Budget</p> <p>FY17 IOMS Contract</p>	<p>1. Mr. Scott Stormo briefed that he had also received the same questions from Rep. Gattis' office, but had not responded yet.</p> <p>2. Scott advised that in addition to the cuts Del had mentioned for ALMR, the reductions to the SATS budget had doubled to \$500K. He strongly encouraged the members to speak to their legislators and emphasize how tightly SATS and ALMR are tied together because it appeared they had little understanding of the System.</p> <p>Mr. Matt Leveque asked Scott if he could provide a summary of the cuts from FY15 to FY16 to the proposed FY17 cuts and Scott replied he could.</p> <p>Matt noted there might be opportunities for discussions at higher levels and this would be extremely helpful.</p> <p>3. Scott stated he was working the request for proposal (RFP) with the DOD and they had a meeting tomorrow with procurement to go over it. He noted it would then be released for vendors to review and engage with them before the final RFP was posted. Scott noted it was difficult to complete the process when they didn't know what the budget was going to be.</p>	



Department of Defense	Mr. Tim Woodall, ALMR DOD Representative	Action Items Assigned
FY17 Contracts	Mr. Tim Woodall stated he wanted to add on to Scott's discussions regarding the contract and that it had to be structured so the vendor could invoice the DOD directly. He noted this was still something they had to figure out how to do. Tim advised if they couldn't find a solution, the DOD may withdraw from the SOA contract and do a mirror, sole source contract to the awardee. He explained the reasoning behind the decision was that when DOD pays the SOA it goes into the General Fund and it would never get to Scott to apply to the contract.	
Old Business	Discussion	Action Items Assigned
	There were no Old Business items.	
New Business	Discussion	Action Items Assigned
Legislative Intent Language	<p>Tim addressed the intent language contained in the SOA FY17 Budget regarding the Legislature asking DOA to look at any/all technologies to replace ALMR. He noted they would have to do an RFI for a solution and this whole process takes at least a year; so a year from now there should be the data with the pros/cons from any respondents. Tim recommended the council make a motion to the Executive Council to initiate an RFI and get the wheels in motion.</p> <p>There was a lengthy discussion on what the verbiage should be and what the RFI should entail after which the following motion was made.</p> <p>Motion: The User Council shall seek Executive Council approval to prepare a response to address the FY17 Legislative budget intent language.</p> <p>Motion: Ocie Second: Mr. Chris Lampshire</p> <p>There were no objections and the motion passed.</p>	
Next meeting	Discussion	
	Ocie announced the next two meetings were April 6 and May 4.	
Adjournment	Discussion	
	<p>Ocie asked if there were any other comments or any further discussion items for the good of the group.</p> <p>Hearing none, he stated he would accept a motion to adjourn the meeting.</p>	



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: March 2, 2016

	<p>Motion: Adjourn the March monthly User Council meeting.</p> <p>Motion: Mr. Bill Kaizer Second: Mr. Chris Lampshire</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:43 p.m.</p>	
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