



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: February 3, 2016

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF, Chair
P	Adams	Steve	Lt	SOA DPS, AST
T	Fronterhouse	Bev	Ms.	Fed Non-DOD, Bureau of Land Management
T	Goggia	Tammy	Ms.	Municipalities Central
T	Johnson	Brad	Chief	Municipalities Northern, Fairbanks PD, Vice Chair
T	Kaizer	Bill	Mr.	Fed Non-DOD, FBI
E	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
T	Martin	Chris	Mr.	DOD USAF, Eielson AFB
P	Pentimone	Lee	MSgt	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
P	Skinner	Nate	Mr.	SOA All Others, DNR Forestry
	VACANT			DOD US Army, FGA DOIM

Alternate				
N/A	Brown	David	Mr.	Fed Non-DOD, FBI
N/A	Boyle	Steve	Mr.	Municipalities Central, Assistant Chief KES
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
N/A	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
T	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Patz	Greg	Mr.	SOA DOT
P	Rockwell	John	Mr.	SOA DPS, AST
E	Wolfe	John	Mr.	Fed Non-DOD, US Fish & Wildlife Service
	VACANT			DOD USAF, JBER
	VACANT			Municipalities Southeast
	VACANT			DOD, US Army

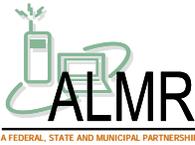
Supporting Staff and Guests:

P	Conant	Travis	Mr.	System Manager
P	Leber	Rich	Mr.	Technical Advisor
T	Leveque	Matt	Mr.	SOA SPOC & SWIC
P	Richter	Bruce	Mr.	OEC Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SATS/ETS Manager
P	Woodall	Tim	Mr.	DOD PM/COR

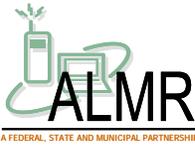


2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Mr. Ocie Adams, User Council Chair, called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests/Special Announcements	There were no announcements or special guests	
Previous Meeting Minutes	<p>Ocie asked the council members if they had any changes to the draft January minutes. There were no responses; therefore, he requested a motion to approve the minutes, as presented.</p> <p>Motion: Approve the January 6 meeting minutes, as written.</p> <p>Motion: Mr. Nate Skinner Second: Deputy Chief Brad Johnson</p> <p>There was no discussion and no objections. The motion passed.</p>	
Issues & Risks Log	Active Issues	Action Items Assigned
User Council Vacancies	<p>Item #57 remains open.</p> <p>Ms. Bev Fronterhouse replaced Mr. Kent Gale as the primary Federal Non-DOD DOI representative, after Kent's departure for another position in Boise, ID. The Executive Council approved Bev's appointment on January 21.</p> <p>The change of assignment for TSgt Dennis Paniza, DOD-JBER, was also newly noted, leaving the alternate position vacant.</p> <p>The Municipalities-Southeast alternate still needs a replacement and both the USARAK primary and alternate positions are now vacant.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution



	<p>There was one Action Item from the January 6 meeting.</p> <p>1. OMO to send email to the User Council representatives requesting volunteers for a working group to be formed to review the Infrastructure Operations and Maintenance (IOMS) contract/Statement of Work, in conjunction with the State SATS/ALMR Manager and the DOD PM/COR, and make the necessary decisions on those contract line item numbers (CLINs) that may become options under the new contract, and also to prioritize the optional CLINs. (CLOSED, Jan 7)</p>	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
<p>FY16 Cost Share Cooperative Agreement</p> <p>Codicil to the Cooperative Agreement</p> <p>Clear Site</p> <p>Heney Range and Sterling Sites</p> <p>FY16 SOA Budget</p>	<p>1. Del advised the council the FY16 Cost Share Cooperative Agreement had been signed by the Department of Defense (DOD) Executive Council Co-Chair on January 11. He reminded them this is renewed on an annual basis so the agreement for FY17 will be due on July 1.</p> <p>2. Del stated the Codicil was now at Joint-Base Elmendorf-Richardson (JBER) for signature by the Commander, Alaskan Command (COMALCOM).</p> <p>3. Del briefed that the Clear site was now on permanent power and he understood it would not move from its current location.</p> <p>4. Del explained he had these two sites on the agenda in order to keep the council informed on some issues they were experiencing. He noted the Heney Range site was on during the day if the sun was out but as soon as there was no sun, the batteries died. Del advised since it was difficult to access the site he had contacted the Colonel at Fish and Wildlife Protection and the Cordova Police Chief to advise them of the power status; both stated that it was not an issue for them now but once it got more active it could be a problem.</p> <p>Mr. Scott Stormo briefed that technicians were able to make it to the site this week and installed some temporary batteries.</p> <p>Del continued stating the Sterling site had one channel down previously, but it also had been fixed this week by the System Management Office (SMO). He explained because it was a five-channel site there had been no impact</p> <p>5. Del briefed that Chief Jeff Tucker, Kenai FD, recently briefed the Governor regarding the earthquake response and the Governor had told the Chief that he was putting \$1.2M in the supplemental request for current fiscal year ALMR funding, which should be available in the April/May</p>	



	adding additional capacity to some of its sites to alleviate these issues.	
System Management Office	Mr. Travis Conant, System Manager	Action Items Assigned
PMI Schedule	1. Mr. Travis Conant stated that the SMO was currently concentrating on the periodic maintenance inspection (PMI) schedule in the local area, mainly the Anchorage and Wasilla sites. He advised they were also doing a few sites in the Fairbanks area and 85 percent of the ALMR sites were now completed for FY16.	
Clear site	2. Travis expanded on what Del had provided regarding the Clear site, stating it was now on the permanent power grid. He also noted they had been doing some testing at the site and it had went down for approximately an hour so they were checking with American Power to do some testing of the battery backup system.	
State of Alaska	Mr. Scott Stormo, SOA	Action Items Assigned
IOMS SOW	1. Mr. Scott Stormo advised that SOA procurement would be sending him a draft of the contract SOW and that would be given to the working group so that everyone was on the same page going forward.	
SOA Travel	2. Scott explained there was currently a lengthy email, which contained 10 to 12 steps that must be followed to get permission to travel. He noted this wouldn't work in an emergency situation so his office is looking at getting a blanket travel authorization for such cases.	
SOA Budget	3. Scott stated he was excited to hear what the Governor had said regarding the budget. He speculated this came from the efforts of the council regarding the criticality of ALMR and that is what got the Governor's attention. Scott encouraged everyone to continue to speak to whoever they could speak to about funding because so much more was needed. Del noted he believed the \$1.2M referred to the Department of Public Safety consoles for ALMR and that the operations and maintenance and State of Alaska Telecommunications System had not been addressed so far so there was still work to be done. Mr. Matt Leveque advised he would soon be meeting with the Deputy Chief of Staff, Mr. Hosey, to discuss interoperable communications funding, as well as the Fire Chiefs in Juneau regarding FirstNet. He noted he had heard from Department of Public Safety (DPS) Deputy Commissioner Comer that there was \$2.2M in play in the Governor's amended budget with \$1M as a capital expense and \$1.2M as a re-appropriation of capital that the Department of Administration	



	Ocie reminded the group the first UC Working Group meeting is tomorrow and to contact the OMO if they wished to join the meeting.	
Old Business	Discussion	Action Items Assigned
	There were no Old Business items.	
New Business	Discussion	Action Items Assigned
	There were no New Business items of discussion.	
Next meeting	Discussion	
	Ocie announced the next two meetings were March 2 and April 6.	
Adjournment	Discussion	
	<p>Ocie asked if there were any other comments or any further discussion items for the good of the group.</p> <p>Hearing none, he stated he would accept a motion to adjourn the meeting.</p> <p>Motion: Adjourn the February monthly User Council meeting.</p> <p>Motion: Mr. Bill Kaizer Second: Ms. Tammy Goggia</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:00 p.m.</p>	