



A FEDERAL, STATE AND MUNICIPAL PARTNERSHIP

Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: March 5, 2014

1. Attendance.

P = Present	T = Via Telephone	E = Excused	U = Unexcused	N/A = Not required
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User Council Members

Primary				
T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
N/A	Halden	Jordan	Mr.	SOA All Others, DNR Forestry
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
T	Lampshire	Chris	Mr.	Fed Non-DOD, US Forest Service
T	Leveque	Matt	MAJ	SOA DPS, AST, Chair
N/A	Martin	Chris	Mr.	DOD USAF, Eielson AFB
T	Mitchell	William	Mr.	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Williams	Rick	GS-12	DOD US Army Alaska
	VACANT			Fed Non-DOD, FBI

Alternate				
U	Arasz	Paul	Mr.	Fed Non-DOD, FBI
P	Eubank	Greg	Mr.	SOA All Others, DMVA
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Goggia	Tammy	Ms.	Municipalities Central, Soldotna AST Dispatch
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
N/A	Kain	Paul	Mr.	Fed Non-DOD, USFS
N/A	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
N/A	Patz	Greg	Mr.	SOA DOT
	VACANT			DOD USAF, JBER
	VACANT			DOD US Army
	VACANT			SOA DPS, AST

Supporting Staff and Guests:

P	Leber	Rich	Mr.	Technical Advisor
T	Pearson	Terrance	LTC	USARAK
T	Richter	Bruce	Mr.	OEC Region X Coordinator
T	Shafer	Sherry	Ms.	Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Stormo	Scott	Mr.	SOA ETS
T	White	Sharon	Ms.	SOA ETS
T	Williams	Jeremy	CWO	US Coast Guard District 17
P	Woodall	Tim	Mr.	ALCOM COR



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2. Meeting Minutes and Action Items.

Agenda Item	Discussion	Action Items Assigned
Call to Order	Major Matt Leveque had previously advised the Operations Management Office he would be in Sitka and unable to attend in person. He asked Mr. Del Smith to assist with facilitating the meeting. The Vice Chair, Deputy Chief Brad Johnson, agreed. The meeting was called to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum of User Council (UC) members was in attendance.	
Introduction of Guests	There were no special guests.	
Previous Meeting Minutes	The minutes from the February meeting were reviewed. Del requested a motion, on behalf of the Vice Chair, for approval of the minutes. Motion: Accept the February 5, 2014, meeting minutes, as amended. Motion: Matt Second: Mr. Ocie Adams There were no objections. The motion passed.	
Issues & Risks Log	Active Issues	Action Items Assigned
	Item #57 – This item remains open due to the fact the DPS, USARAK, JBER and SOA-All Others alternate positions all remain vacant. The primary Federal Non-DOD FBI position is also now vacant. Update: Del advised the council Mr. Greg Eubank had been nominated by the Division of Homeland Security and Emergency Management to fill the State of Alaska (SOA) All Others alternate position, pending the Executive Council approval.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Action Items Review	Opened Items	Resolution
	There were not action items from the February meeting to review.	
Operations Management Office	Mr. Del Smith, Operations Manager	Action Items Assigned
Next site for capacity upgrades	1. Del Smith reminded the council they are to vote today as to which sites they approve for capacity upgrades. He stated the ETS and ALMR staffs had met and discussed the issue and	



<p>Strapping Incident Command Zone channels</p>	<p>were recommending one channel be added to Tok, Willow Mountain, Glennallen and Tolsona. Del also stated if equipment became available, Cottonwood should also have one channel added.</p> <p>Mr. Tim Woodall suggested National Telecommunications and Information Administration (NTIA) and Federal Communications Commission (FCC) approval be sought first before funding to complete the upgrades, because this was the long pole in the tent; no upgrades could happen unless the frequencies were approved.</p> <p>Matt stated he would like to offer the following:</p> <p>Motion: Propose the User Council accept the list of sites, as presented, for advancement to Enterprise Technology Services for upgrade as resources become available, and in the interim pursue NTIA and FCC approval of the spectrum.</p> <p>Motion: Matt Second: Ocie</p> <p>There were no objections and the motion passed.</p> <p>Del stated he didn't address the Clear site but would defer to Tim to brief the council on that issue.</p> <p>2. Del advised the council one of the user agencies had made the suggestion that ALMR subscribers should have the Incident Command (IC) Zone channels strapped into the clear mode. Deputy Chief Brad Johnson stated he didn't know that law enforcement agencies would need to use the IC channels in encrypted mode since they could utilize the channels they already had available.</p> <p>Matt stated he concurred with Brad. He advised, by and large, he didn't see this as a big problem and there were already mechanisms in place to deal with non-encrypted/encrypted incident responses.</p> <p>Ocie advised that in most incident responses, they needed to talk in the clear and be able to hear everyone else, as well.</p> <p>Matt agreed completely.</p> <p>Del stated based on the conversation, this would not be a policy directive to tell people they must do this.</p> <p>Matt advised, the council should offer agencies the flexibility and also asked Ms. Tammy Goggia her opinion, from a dispatch perspective.</p>	
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<p>Document Reviews</p> <p>February Metrics</p>	<p>SOA Legislative audit and would be an annual requirement sent out by the OMO in addition to the Asset Management requirement sent out in October. He advised those agencies with radios spread out should contact the OMO if they needed additional time.</p> <p>6. Del stated the Strategic and Operational Plan was the only document updated and approved by the OMO in February and the council was free to take a look at the changes if they so desired.</p> <p>7. Del advised the council the metrics were historically consistent with all previous years and February statistics normally drop.</p>	
<p>System Management Office</p>	<p>Mr. Casey Borg, System Manager</p>	<p>Action Items Assigned</p>
	<p>Del briefed the council that the System Manager, Mr. Casey Borg, was in Delta Junction talking to Mr. Ernie Wyrick as well as representatives for AST, DOT and possibly Forestry regarding coverage concerns in the area, and to find out what could be done to facilitate better coverage.</p>	
<p>Department of Defense</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	<p>Action Items Assigned</p>
<p>Clear AFS request for site</p> <p>SUA II funding</p>	<p>1. Tim advised the council that Clear AFS was pursuing adding a site on the installation utilizing the equipment previously removed from the Clear site. He stated a study had been funded and the channel capacity will be determined as a result of the study because the NTIA does not allow extra capacity if it isn't required.</p> <p>The OMO reminded him that System Change Request will be required, as this will be a new site.</p> <p>2. Tim briefed the DOD was funded for FY14 but SOA and MOA were unable to secure their funds in time. He explained the contracting process takes approximately seven months to complete and even if SOA or the MOA went forward with requesting funds now, it would put the DOD into FY15 and they would not be able to utilize the FY14 funds.</p> <p>Tim advised the requirement will be submitted in FY15 as an unfunded requirement which makes it more difficult to get funds do to the lean DOD budget, although it is not that large an impact at this time.</p> <p>Tim stated in the 2017 - 2019 timeframe, all parties should be looking for a Capital Investment to accomplish this upgrade. He advised it would likely cost 27% more at that time overall. Tim stressed it is imperative that, as a partnership, we have to look at collaboration more closely in the future.</p> <p>Tim briefed in 2016, the Bering Straits Information Technology</p>	



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	<p>(BSIT) contracts will be complete and the DOD was looking at contracting directly with SOA for those services, much the same as they do now for the OMO contract. He advised there were some new legal provisions that allowed them to get the services from the State without executing a contract; the Federal government could just pay them directly for services under a memorandum of agreement.</p> <p>Tim explained that Congress' intent with this new provision was to make mutual services easier to obtain and it was supposed to be implemented in 2016.</p>	
State of Alaska	Mr. Max McGrath, SOA	Action Items Assigned
Current Projects	Mr. Max McGrath was unavailable to attend the meeting. Del asked Mr. Scott Stormo if he had anything for the group. Scott stated he had not additional comments.	
Old Business	Discussion	Action Items Assigned
	There were no Old Business items.	
New Business	Discussion	Action Items Assigned
Inter RF Subsystem Interface (ISSI) and Console Subsystem Interface (CSSI)	<p>Del advised the council one of the agencies had expressed an interest in ISSI/CSSI; ISSI being controller to controller and CSSI needing a gateway. He stated he and Max had arranged a meeting with Motorola to determine what could be done and whether this approach made sense or not.</p> <p>Del briefed they were currently in the process of gathering the facts to present to the UC and this was something they wanted to thoroughly explore before they made any recommendations.</p> <p>Tim stated this was used between Alaska and Hawaii and it had some drawbacks.</p>	
Next meeting	Discussion	
	Del announced the next two regularly scheduled meetings were April 2 and May 7.	
Adjournment	Discussion	
	<p>Del asked the Matt if there was anything further he wished to address and he responded there was not. Del asked the council members if they had additional items for discussion. Hearing none, he requested a motion to adjourn the meeting.</p> <p>Motion: Adjourn the March User Council meeting.</p> <p>Motion: Ocie Second: David</p> <p>There were no objections. The motion passed.</p> <p>The meeting adjourned at 2:14 p.m.</p>	