



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused
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Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
E	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
U	Claar	William	Mr.	Fed Non-DOD, US Forest Service
E	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
E	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD
T	Leveque	Matt	MAJ	SOA DPS, AST, Chair
U	Mitchell	William	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI, Vice Chair
P	Morgan	Leon	Mr.	SOA All Others, DHS&EM (representing all other SOA Agencies)
P	Rollins	Kermit	TSgt	DOD, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Williams	Rick	GS-12	DOD US Army Alaska

Alternate

E	Arasz	Paul	Mr.	Fed Non-DOD, FBI
U	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
U	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
	VACANT			DOD US Army Alaska
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Halden	Jordan	Mr.	SOA All Others, DNR Forestry
U	Keeney	George	Chief	Municipalities Central, Valdez FD
	VACANT			DOD, JBER
U	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
U	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
E	Patz	Greg	Mr.	SOA DOT
U	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
	VACANT			SOA DPS, AST

Other Attendees

P	Borg	Casey	Mr.	System Manager
T	Goggia	Tammy	Ms.	Soldotna Dispatch
P	Leber	Rich	Mr.	Operations Technical Advisor
P	Richter	Bruce	Mr.	OEC Regional Coordinator
P	Shafer	Sherry	Ms.	Operations Document Specialist
P	Smith	Del	Mr.	Operations Manager
T	Tucker	Jeff	Chief	North Star Volunteer Fire Department
P	Woodall	Tim	Mr.	ALCOM/J6



2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Mr. Pete Murphy called the meeting to order at 1:32 p.m.	
Roll Call	Roll call was taken and a quorum of User Council members was in attendance.	
Previous Meeting Minutes Approval	<p>The minutes from the April meeting were reviewed. Pete asked the council if there were any corrections. Hearing none, Pete requested a motion of approval.</p> <p>Motion: Accept the Apr 4, 2012 meeting minutes, as written.</p> <p>Motion: Mr. Leon Morgan Second: Major Matt Leveque</p> <p>There were no objections. The motion passed.</p> <p>The minutes from the May meeting were reviewed. Pete asked the council if there were any corrections. Hearing none, Pete requested a motion of approval.</p> <p>Motion: Accept the May 2, 2012 meeting minutes, as written.</p> <p>Motion: Mr. Leon Morgan Second: Major Matt Leveque</p> <p>There were no objections. The motion passed.</p>	
Review of I&R Log	Active Issues	
	<p>Item #57 – This item remains open due to the fact the SOA DPS alternate and USARAK alternate positions are still vacant.</p> <p>TSgt Kermit Rollins has been appointed at the JBER primary representative but an appointment letter has not been received to date.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There were three actions items from the May meeting. All were closed.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	Action Items Assigned



<p>7.9 System Update</p>	<p>1. Mr. Del Smith advised the council that the State was moving forward with their contract. He emphasized it was important that the contract be awarded prior to July 1 to ensure the remaining 28 sites with RF equipment to be divested to the State were fully funded. Del asked Mr. Tim Woodall if he had any updates for the DOD.</p> <p>Tim stated that the DOD had received the proposal from Motorola® and that the technical evaluation and the cost reasonableness validation were at the contracting office. Tim advised that the proposal would also have to go to the higher headquarters in Hawaii for review due to the dollar amount.</p> <p>Del also advised the council members that the first option, System Upgrade Assurance II, would be exercised at the same time as the update to 7.9. This would bring the ALMR System up to version 7.13.</p> <p>Mr. David Gibbs asked if there was any available information regarding the timeline for the upgrade and the end-of-life dates for the various equipment that would be affected.</p> <p>Del stated he was pulling together the information so it could be provided to the agencies. He ensured the council there was no strict timeline to move on to version 7.15, after which time the Gold Elite consoles would no longer work.</p>	
<p>AWARN</p>	<p>2. Del stated that from all the information he has gathered, it appears the Municipality of Anchorage (MOA) will be uncoupling the AWARN System from ALMR. He had recommended to the City Manager that they speak with the Governor's office regarding emergency funds, but was told that the city was not going to do this.</p> <p>Del advised that he and Mr. Casey Borg would be meeting with Mr. Jason Beach from the MOA on Tuesday, June 12, to discuss methods to keep some level of interoperability between the two systems.</p>	
<p>Capacity Upgrades</p>	<p>3. Del stated it was his understanding, and reflected in the User Council minutes, that the User Council had requested the Kenai, Kasilof and Peger Road sites be upgraded by adding one channel at each site. Del advised that the documentation he had seen from ETS showed two channels to be installed at the Kenai site. He stated he wasn't opposed to the additional channel but he wanted to ensure the council was aware of what they had requested, versus what was being planned.</p>	



<p>Training</p> <p>USARAK Equipment Divestiture</p> <p>Annual Membership Agreement Renewal</p>	<p>Del advised the council that forward progress seemed to have stalled due to the frequency coordination from Mr. Dean Strid.</p> <p>4. Del briefed the council that the State had included an additional \$200K for training in the proposed Operations Management Office (OMO) contract. The funds would be utilized to provide agency specific training to areas within the ALMR footprint. He advised the training plan was due to the State within 30 days of contract implementation.</p> <p>5. Del advised the council that the inventory to be divested at the remaining 28 DOD sites had been completed.</p> <p>Tim stated that the Memorandum of Agreement regarding that equipment had been signed by US Army-Pacific and had been forwarded to the State Department of Administration for signature.</p> <p>6. Del stated that the OMO had sent out emails today to all agencies on the System regarding the annual Membership Agreement renewal and that responses were due by the end of the month. He advised the council that approximately one third of the agencies had already responded.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	<p>Action Items Assigned</p>
<p>System Busies</p>	<p>Mr. Casey Borg stated that there had been an uptick in busies in the Glennallen area. He advised he had two cases open for two different agencies due to a significant rise at both the Glennallen and Willow Mountain sites.</p> <p>Additionally, Casey advised that the Kenai site continued to see a significant number of busies as the number of agencies coming on to the System in that area increased.</p> <p>Casey advised the council he had taken measures to reduce busies at the Peger Road site by removing access to it by the Department of Forestry. He would continue to monitor it to see if this step helped.</p>	
<p>DOD Update</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	<p>Action Items Assigned</p>
	<p>Mr. Woodall stated he had nothing to update the council on at this time</p>	
<p>SOA Update</p>	<p>Mr. Adam Paulick, SOA ALMR Program Manager</p>	<p>Action Items Assigned</p>
	<p>There was no SOA representative in attendance.</p>	
<p>Old Business</p>		
	<p>Del covered "Site Prioritization" under the OMO update.</p>	
<p>New Business</p>		<p>Action Items Assigned</p>
<p>Kenai Peninsula</p>	<p>1. With regard to the lack of progress on the update of capacity at the Kenai site, Leon stated that the whole Kenai</p>	



<p>Agency Interoperability</p> <p>LTE</p> <p>New User Council Nominee</p> <p>7.9 Kickoff Meeting</p>	<p>Peninsula was moving toward ALMR although there was still one conflicted Fire Chief. He emphasized that anything that could be done to enhance both Kenai and Kasilof is a good thing and should be addressed as soon as possible.</p> <p>Casey stated the last update he had gotten was that ETS was waiting on coordination on the frequencies with FCC.</p> <p>Del stated all he could do was urge ETS to move forward, but that the OMO had no control over them.</p> <p>Pete asked if there was a possibility of deploying one of the Transportable Systems to that area.</p> <p>Del stated that it would require a substantial amount of funding to do this and that they were owned by the DOD. Additionally, Del advised there was no emergency to justify the deployment.</p> <p>2. Major Leveque stated he would like to thank a couple of people regarding a variety of issues and provide an update on LTE. He thanked both Chief Jeff Tucker and Mr. Leon Morgan regarding their work on interoperability with local agencies.</p> <p>3. Major Leveque also advised the council that agency input to the NTIA was due not later than June 15. He stated as a State representative he had submitted his input to the Governor's office, who had in turn submitted their input to the Governors' Association to pass to the NTIA.</p> <p>4. Major Leveque thanked Mr. Mark Beals for nominating Ms. Tammy Goggia as a new Municipalities-Central alternate representative and he also thanked Tammy for being willing to serve and stated she would be a great addition.</p> <p>5. Tim stated the Kickoff Meeting by Motorola® regarding the 7.9 System Update was tentatively scheduled for July 26 - 28. He advised the council he would send the information to the Operations Management Office to send out to the council members when it was finalized.</p>	
<p>Next meeting</p>		
	<p>Pete reminded the council members that the July meeting had been cancelled because it fell on Independence Day and the council had elected not to reschedule it later in the month.</p> <p>Pete announced the next two regularly scheduled meetings were August 1 and September 5.</p>	
<p>Adjourn</p>		



Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: June 6, 2012

	<p>Pete requested a motion to adjourn the meeting.</p> <p>Motion: Mr. Leon Morgan Second: Mr. Ocie Adams</p> <p>The meeting adjourned at 2:06 p.m.</p>	
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