



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused
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Primary

E	Adams	Ocie	Mr.	SOA DOT&PF
E	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
E	Claar	William	Mr.	Fed Non-DOD, US Forest Service
P	Dalzell	Jacob	TSgt	DOD, JBER
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD
P	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Mitchell	William	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI, Vice Chair
P	Morgan	Leon	Mr.	SOA All Others, DHS&EM (representing all other SOA Agencies)
E	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Williams	Rick	GS-12	DOD US Army Alaska

Alternate

E	Arasz	Paul	Mr.	Fed Non-DOD, FBI
E	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
T	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
	VACANT			DOD US Army Alaska
E	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
U	Keeney	George	Chief	Municipalities Central, Valdez FD
U	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
E	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
U	Patz	Greg	Mr.	SOA DOT
	VACANT			SOA All Others
E	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
	VACANT			SOA DPS, AST

Other Attendees

P	Borg	Casey	Mr.	System Manager
P	Burnett	Josh	Lt	673 CS/SCX
P	Dickens	John	Mr.	AKEMS
P	Halden	Jordan	Mr.	DNR DOF
P	Richter	Bruce	Mr.	OEC Region X Coordinator
P	Shafer	Sherry	Ms.	Operations Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	White	Sharon	Ms.	SOA ETS
P	Woodall	Tim	Mr.	ALCOM/J6



P	Zigler	Andy	Mr.	673CS Plans Flight Chief
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2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Major Matt Leveque called the meeting to order at 1:31 p.m.	
Roll Call	Roll call was taken and a quorum was achieved.	
Previous Meeting Minutes Approval	<p>The minutes from the December meeting were reviewed. Major Leveque asked the council if there were any corrections. Hearing none, Major Leveque requested a motion of approval.</p> <p>Motion: Accept December 7, 2011 meeting minutes, as written.</p> <p>Motion: TSgt Jacob Dalzell Second: Mr. Pete Murphy</p> <p>There were no objections. The motion passed.</p>	
Review of I&R Log	Active Issues	
	Item #57 – This item remains open due to the fact the SOA All Others alternate, SOA DPS alternate, and USARAK alternate positions are still vacant.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There were no Action items from the December 7 meeting.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	Action Items Assigned
AFEA	<p>1. Del stated there was no change in the funds status from the December meeting.</p> <p>Pete stated that the Assistant Special Agent in Charge (ASAC) Darrin Jones was working with Mr. Tim Woodall in getting the Interagency Agreements completed. He also advised that the FBI's agreement was in the budget chain.</p> <p>Ms. Bev Fronterhouse stated that the agreement for the Bureau of Land Management (BLM) was at procurement.</p>	
Army Divestiture	2. Del advised the council that Ms. Julie Pannone, System Management Office Asset Manager, had been named as the State of Alaska representative for the asset inventory, which should begin in the next few weeks.	



<p>Cost Share</p> <p>State Report on ALMR</p> <p>SATS</p> <p>DOT & ALMR</p>	<p>3. Del briefed that the discussions regarding cost share are scheduled to begin on Monday, Jan 9. He stated that Mr. Woodall and Director Pat Shier are coordinating the meetings.</p> <p>4. Del stated that he had spoken to Director Shier and that the State was waiting to release the report until it had briefed the Governor.</p> <p>5. Del advised the council that the current failure at the SATS sites was the worst he had seen in the four years he'd been in the Operations Management Office. He emphasize to the council members that SATS is key and it needs to be hardened and brought up to date. Del reminded the council that they must continue to ensure that the Department of Administrations and the Legislators understand this.</p> <p>Major Leveque stated that at the last meeting he had requested that ETS conduct after action reviews regarding the major outages, review what went wrong, and what corrective actions were being taken to prevent it from recurring. He stated there are certainly credibility gaps with respect to ETS and SATS.</p> <p>6. Del stated he received a call regarding a Legislator in Kenai telling people that DOT was bailing out of ALMR. Del talked to Director Shier and was assured that was not happening. He suggested to Director Shier that perhaps DOA should meet with the particular Legislator before any budget hearings.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	<p>Action Items Assigned</p>
<p>Monitoring and Maintenance Status</p>	<p>Mr. Casey Borg stated that the SMO was working with the State on the finalizing the contracts for maintenance and monitoring of the 13 sites and Mt Sunny Hay. The proposed modification to the contract was in the works at BSIT.</p>	
<p>DOD Update</p>	<p>Mr. Tim Woodall, ALMR DOD Representative</p>	
<p>System Update</p> <p>Equipment Transfer Memorandum of Understanding</p> <p>Inventory</p>	<p>1. Mr. Tim Woodall stated that he was still pressing the services for funds for the update. Currently, the Army expects to have funds in the March timeframe, the Air Force was reporting a shortfall at this time, and the State said they would probably have the funds. The status for the Municipality is unknown at this time. Tim stated that the update is 50 - 75 percent funded with these projections.</p> <p>2. Tim advised that the MOU was to be signed today by the Army for the transfer of the RF equipment and then would be sent to the State for their signature.</p> <p>3. Tim stated the break/fix contract was to be modified and extended for 90 days. This would allow the Army to obtain</p>	



<p>Cost Share Working Group</p>	<p>the necessary helicopter support to get to each of the high sites and do a maintenance inspection and inventory for all of the initial 13 sites.</p> <p>4. Tim advised the council that all of the members for the Cost Share Working Group had been identified except for the Federal Non-DOD. The meetings would be held on Mondays and Thursdays at 2p.m. until such time that an agreement was reached.</p> <p>Pete stated that he had not received any information regarding the meetings and requested an email.</p> <p>Tim stated that he thought the cost share would remain similar to what is currently in place for FY13, but it is unknown how the FY14 cost share will occur once the State is the predominant infrastructure owner. He advised a conference bridge will be set up for those working group members that cannot attend in person.</p>	
<p>SOA Update</p>	<p>Mr. Jim Kohler, SOA ALMR Program Manager</p>	<p>Action Items Assigned</p>
	<p>Mr. Kohler was not present. Major Leveque stated that he had nothing other than the discussions on the AARs regarding the outages, which he had previously mentioned.</p>	
<p>Old Business</p>		
	<p>There was no old business presented during this meeting.</p>	
<p>Next meeting</p>		
	<p>The next regularly scheduled meetings are scheduled for February 1, March 7, and April 4.</p>	
<p>New Business</p>		<p>Action Items Assigned</p>
<p>ALMR Look Ahead to the Future</p>	<p>Major Leveque stated he had met with Del and Pete regarding the turbulence with respect to the current cost share and who owns what and who should pay. He felt that the User Council could be more effective if they redirected their efforts and took a more direct role with the Executive Council. The discussion posed to what degree the User Council could drive the efforts on other sorts of things such as the Regional Command Zones and MotoBridge®. He emphasized that if the User Council doesn't decide where the System is going, that it will just end up "someplace."</p> <p>Pete stated that the cost share is a good example; the UC should be involved and the UC should be driving ALMR and be more proactive in decisions.</p> <p>Major Leveque stated that the UC lacked inclusive representation and there are members who never bother to come to the meetings and are truly uninvolved. He advised that inclusive representation at higher levels needs to exist or that ALMR will evolve into the SOA being the provider.</p>	



	<p>Del agreed with Major Leveque stating that the UC needs to be more involved, that is what this is all about. It's their System; they are representing the agencies on ALMR and any decisions regarding ALMR should rest with this body.</p> <p>Major Leveque asked the council to give it some thought on what they can/should be working on. He stated they should focus on the evolution of ALMR; what it looks like, who should pay, how to bill for it, and whether it was meeting/not meeting the needs of the users. Major Leveque also stated that they should propose to the EC how it will work/run in the future. He asked that the members consider how to operationalize all that and then redistribute and collaborate among all the agencies.</p> <p>Mr. John Dickens, Alaska Council on EMS, stated that he has been following ALMR since the 90s and he believes it is a great system. He stated in the long term he would like to see it expanded to Western Alaska.</p> <p>Bev agreed with Mr. Dickens and stated that there are alternatives to pursue and many assets across the State. These are the opportunities for the User Council to analyze the assets, regardless of the ownership, for statewide use. Bev stated both the BLM and SOA have assets in Western Alaska. These should be taken in to consideration and rolled into the cost share.</p> <p>Tim stated that early in the design phase, the 611th Air Support Group had suggested that three-channel sites be put in the early warning radar locations. However, it was not funded. He stated, like St Paul Island, the key was the ability for reach back via satellite, which even a conventional three-channel site, would be able to provide.</p> <p>Tim also stated that ALMR was in a good position for grant funding.</p> <p>Mr. Dickens stated that a more assertive approach to bringing these other assets into play was essential.</p> <p>Major Leveque agreed that integration was the correct way to go.</p> <p>Del stated that the proposed 7.9 system update would provide an advantage with rerouting/self-healing during a loss of connectivity at a site.</p> <p>Casey stated that this was currently not in the proposal but that it would be accomplished via WAN routing where the</p>	
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	<p>current system used T1, which was fixed route only. He stated the controllers could also be redundant.</p> <p>Tim asked the User Council to refocus their effort to utilize the IC zones and exercise them regularly with the dispatchers. He emphasized that MotoBridge® was severely underutilized by the other agencies although DOD used it as a standard practice during exercises.</p>	
Adjourn		
	The meeting adjourned at 2:40 p.m.	