



A FEDERAL, STATE AND MUNICIPAL PARTNERSHIP

Alaska Land Mobile Radio

***ALMR User Council
Meeting Minutes***

Date: November 7, 2012

1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused
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Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
E	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
U	Claar	William	Mr.	Fed Non-DOD, US Forest Service
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Halden	Jordan	Mr.	SOA All Others, DNR Forestry
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD
T	Jones	Dave	Mr.	DOD USAF, Eielson AFB
T	Leveque	Matt	MAJ	SOA DPS, AST, Chair
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI, Vice Chair
E	Mitchell	William	Mr.	DOD USAF, JBER
U	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
U	Williams	Rick	GS-12	DOD US Army Alaska

Alternate

E	Arasz	Paul	Mr.	Fed Non-DOD, FBI
U	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
E	Eckert	John	SSgt	DOD USAF, Eielson AFB
U	Flowers	Alvin	Mr.	Fed Non-DOD, TSA
E	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
T	Goggia*	Tammy	Ms.	Municipalities Central, Soldotna AST Dispatch
	VACANT			SOA All Others
E	Keeney	George	Chief	Municipalities Central, Valdez FD
E	Rollins	Kermit	TSgt	DOD USAF, JBER
U	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
E	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
E	Patz	Greg	Mr.	SOA DOT
u	Pearson	Terrance	LTC	DOD US Army Alaska
	VACANT			SOA DPS, AST

Other Attendees

P	Borg	Casey	Mr.	System Manager
P	Kohler	Jim	Mr.	SOA
P	Leber	Rich	Mr.	Operations Technical Advisor
T	Martin	Chris	Mr.	Eielson AFB
P	Paulick	Adam	Mr.	SOA ETS
T	Shafer	Sherry	Ms.	Operations Document Specialist
P	Smith	Del	Mr.	Operations Manager



P	Strickland	Carrie	Ms.	ETS Deputy Director
T	White	Sharon	Ms.	SOA ETS

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Mr. Pete Murphy called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum of User Council members was in attendance.	
Previous Meeting Minutes Approval	<p>The minutes from the October 3 meeting were reviewed. Mr. Pete Murphy asked the council if there were any corrections. Hearing none, he requested a motion of approval.</p> <p>Motion: Accept the October 3, 2012 meeting minutes, as written.</p> <p>Motion: Ms. Bev Fronterhouse Second: Mr. Ocie Adams</p> <p>There were no objections. The motion passed.</p>	
Review of I&R Log	Active Issues	
	<p>Item #57 – This item remains open due to the fact the SOA DPS alternate, SOA All Others alternate, and USARAK alternate positions are still vacant.</p> <p>It was discussed and agreed upon that in the past no letters were forwarded to the SOA Executive Council Co-Chair regarding nominations for the Municipalities' appointees. Therefore, at the November meeting, the Chair will make the motion to approve the appointments of Mr. Jordan Halden and Ms. Tammy Goggia to the respective State of Alaska (SOA)-All Others primary and Municipalities Central alternate positions.</p>	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There was one Action Item from the October meeting which was closed.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	Action Items Assigned
Site Capacity Upgrade	1. Mr Del Smith reminded the council that the frequency requests for Kenai and Kasilof had been at the Federal Communications Commission (FCC) for review since August 21 and that Mr. Jim Kohler was pressing the FCC to	



<p>UC Elections</p>	<p>The OMO would then email it to the entire council for vote.</p> <p>4. Del reminded the council members that nominations for the annual election of the Chair and Vice Chair are due no later than November 16 and to date only three of the twelve sectors had responded.</p>	<p>changes to the annual document review process.</p>
<p>Legislative Audit</p>	<p>5. Del advised the council that the OMO was assisting the State with a Legislative audit of ALMR. This was the second audit; the first one occurred in 2005.</p> <p>Del stated he was working directly with Ms. Carrie Strickland, Deputy Director Enterprise Technology Services (ETS), who was collecting the information from the OMO, ETS, and the System Management Office.</p> <p>Del advised the council members if they would like a copy of the letter requesting the audit, the OMO would be happy to provide it.</p>	
<p>168ANG Wing Membership Agreement</p>	<p>6. Del advised the council that he had spoken with General Katkus regarding the lack of a membership for the 168th Air National Guard Wing at Eielson and the fact that the OMO had been attempting to obtain one for the past two years. Del stated he was put in touch with Colonel O'Brien, the commander, and a Membership Agreement had been forwarded for completion.</p>	
<p>Clear Site</p>	<p>7. Del stated the OMO was continuing to test the available coverage in the area around the Clear site. There were a couple of instances of inadequate coverage, as experienced by DOT during the test, but for the most part, other ALMR sites within the vicinity were able to provide adequate coverage.</p> <p>Del advised the council that there have been discussions regarding what to do if the Clear site is turned off. One point of discussion was transferring the equipment to SOA. Another discussion was to move the site within the fence at Clear AFS and let them operate in the trunked mode as a standalone site.</p> <p>Del noted for the council's benefit that when the site was turned off during blackout testing, there were usage/busy spikes at the Nenana site apparently caused by Clear AFS personnel despite claims from the Clear AFS ALMR point of contact that Clear AFS personnel use the Clear site and ALMR on a limited basis.</p> <p>Del advised the next possible testing recommendation would be a 60-day black out period. He stated the OMO is</p>	



	tracking the results from each test.	
System Management Office Update	Mr. Casey Borg, System Manager	Action Items Assigned
System Migration	Mr. Casey Borg stated that he had spoken with the dispatchers during a NENA/APCO teleconference regarding the possibility of outages during the migration. He advised them to have backup plans ready just in case. Casey stated he will continue to discuss the status of the migration and each agency's plans throughout the process.	
DOD Update	Mr. Tim Woodall, ALMR DOD Representative	Action Items Assigned
	Mr. Tim Woodall was unavailable therefore there was no DOD representative present.	
SOA Update	Mr. Jim Kohler, SOA	Action Items Assigned
Site Capacity Increases	1. Mr. Jim Kohler advised the council he would follow up with the FCC to find out why it is sitting on the requests from ETS. He stated the issue would be in alert status by next Tuesday.	
ALMR Expansion	2. Jim stated that the State was continuing its discussions regarding the feasibility of expansion of ALMR to Bethel. He advised that the draft study by Motorola® should be ready in the next couple of weeks and available to the User Council at the December meeting. Jim explained that the State was not just looking at expansion to Bethel but the Yukon-Kuskokwim Delta which has approximately 60-some communities. This expansion would be a stepped process following a master plan.	
North Pole Site Expansion	3. Jim explained to the council that the State had originally looked at a site they believed was owned by Verizon in the hope of co-locating the new North Pole site there. However, the site belonged to someone else and the State was awaiting response from the organization regarding a co-location agreement and cost estimates.	
Federal Non-DOD Cost Share	4. Jim advised the council that the State had been successful in collecting funds from four of the thirteen Federal Non-DOD agencies toward the shared costs. He advised they would continue to push forward with the remaining nine.	
Old Business		
	There were no items.	
New Business		Action Items Assigned
	There was no new business for discussion.	
Next meeting		
	Pete announced the next two regularly scheduled meetings were December 5 and January 2, 2013.	
Adjourn		
	Pete asked the council members if there were any other	



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	<p>items for discussion. Hearing none he requested a motion to adjourn the meeting.</p> <p>Motion: Major Leveque Second: Brad</p> <p>The meeting adjourned at 3:20 p.m.</p>	
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