



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	E = Excused	U = Unexcused
-------------	-------------------	-------------	---------------

Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
T	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
U	Claar	William	Mr.	Fed Non-DOD, US Forest Service
P	Dalzell	Jacob	TSgt	DOD, JBER
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
T	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
E	Leveque	Matt	MAJ	SOA DPS, AST, Chair
T	Mitchell	William	Mr.	DOD USAF, Eielson AFB
P	Murphy	Peter	Mr.	Fed Non-DOD, FBI
	VACANT			SOA All Others, DMVA (representing all other SOA Agencies)
T	Sell	Kris	Lt	Municipalities Southeast, Juneau PD
T	Williams	Rick	GS-12	DOD US Army Alaska

Alternate

E	Arasz	Paul	Mr.	Fed Non-DOD, FBI
E	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
U	Caldwell	Jim	Mr.	Fed Non-DOD, TSA
E	Fulton	Jeffrey	MAJ	DOD US Army Alaska
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
E	Horton	Tia	Ms.	Municipalities Central, Anchorage Fire Department
E	Keeney	George	Chief	Municipalities Central, Valdez FD
E	Lambert	Andrew	Mr.	DOD, JBER
E	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
E	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
E	Patz	Greg	Mr.	SOA DOT
	VACANT			SOA All Others
E	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
	VACANT			SOA DPS, AST

Other Attendees

P	Borg	Casey	Mr.	System Manager
P	Richter	Bruce	Mr.	Region IX OEC Coordinator
P	Shafer	Sherry	Ms.	OMO Document Specialist
P	Smith	Del	Mr.	Operations Manager
T	White	Sharon	Ms.	SOA ETS



P	Woodall	Tim	Mr.	DOD ALMR Project Officer
---	---------	-----	-----	--------------------------

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Deputy Chief Brad Johnson called the meeting to order at 1:37 p.m.	
Roll Call	Roll call was taken and a quorum was achieved. Mr. Bruce Richter, Region IX OEC Coordinator was a guest.	
Previous Meeting Minutes Approval	Minutes from April meeting were reviewed. Motion: Accept April 6, 2011, meeting minutes as amended. Motion: Mr. Pete Murphy Second: TSgt Jacob Dalzell There were no objections. The motion passed.	
Review of I&R Log	Active Issues	
	Item #57 – SOA All Others - both the primary and alternate positions are vacant. Captain Barry Wilson, AST alternate, has also recently changed assignments, which leaves his position vacant, as well.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	There were no action items resulting from the April meeting.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	Action Items Assigned
Draft FY13 Budget	1. Mr. Del Smith presented the first draft of the budget document to the council. He pointed out that the budget was updated from last year's document and contained a new contract item - the 7.9 Upgrade. He reminded the council that this upgrade would bring the current version of software the System is operating on (7.1.1) up to date. He explained that as had been previously discussed, Motorola® would no longer support fixes after the end of this calendar year and that the pre-tested software support would also no longer be available.	
Annual User Council Conference	2. Del briefed the council that there would be no funds available this year to hold an annual conference; last year was the end of any training funding under the PSIC grant.	



	<p>Deputy Chief Brad Johnson requested Del check with the DMVA on available training funds.</p> <p>Del explained that he had previously been in direct contact with them, and that is where we had received funds for last year's conference. However, Del stated he would check again.</p>	
<p>APCO Regional 2012</p>	<p>3. Del advised the council the Alaska Chapter of APCO has offered the council the opportunity to hold the annual conference during the same time as the APCO Regional Conference, February 29 through March 2, 2012. They would provide a meeting room at no charge and the \$99 lodging rate at the Captain Cook Hotel would also apply.</p>	
<p>Mt Sunny Hay Site</p>	<p>4. Del explained to the council that he had requested the site be turned on in support of a National Guard exercise in the Prince of Wales region. Although the site was turned on, only one channel was functional. A System Technologist in the Ketchikan area, for other issues, was able to activate the second channel. However, after repeated attempts to transmit utilizing the site by the local AST Trooper, Sgt Brown, and the National Guard, it was determined the site was mechanically malfunctioning. Del clarified because the site was never declared operational by the State of Alaska (SOA), no repairs were expected and the site would be shut back down.</p>	
<p>Army Funding Shortfall</p>	<p>5. Del advised the council that US Army Alaska had a \$550K shortfall with regard to the site maintenance contract for SOA FY12. He also stated that per correspondence from Mr. Rick Williams, USARAK Deputy G6, that an unfunded requirement had been submitted to request funds to cover that shortfall.</p> <p>Rick verified this and added that the paperwork had been sent up the chain of command through his Commanding General. He gave a brief synopsis of the process and how it works.</p> <p>Del stated that Rick had also provided a list of the sites that would be fully funded for either a four or five month period and after that timeframe, if no additional funding was received, they would fall into a "no fix" status. Del clarified this shortfall was in addition to the 13 sites slated to go into a "break/fix status on July 1, 2011.</p>	<p>1. OMO to distribute site list to the council after the meeting.</p>
<p>Annual Membership Renewal</p>	<p>6. Del stated the Operations Management Office would be sending out an email to all the agencies regarding annual renewal of the membership agreements. He explained, as in the past, it was not necessary to have all the agencies</p>	



<p>Busy Report</p> <p>PMI QA/QC Support</p>	<p>resign agreements since there were no funds listed in the Membership Agreement.</p> <p>7. Del briefly went over the list of sites from the current Weekly Busy Report.</p> <p>8. Del advised the council that the issue regarding liability for the Technical Advisor to travel via helicopter to the high mountain sites had been resolved and the OMO would be able to fully meet the contract obligation for PMI QA/QC.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	<p>Action Items Assigned</p>
<p>Site Summit</p>	<p>1. Mr. Casey Borg stated the Coast Guard had provided the SMO with a list of times when the interference had been occurring at Site Summit and that; so far, he had not been able to correlate it with any specific ALMR transmissions.</p> <p>2. Casey advised the council that the SOA Enterprise Technology Services (ETS) maintenance personnel had been working on the microwave running down the Richardson Highway between Glennallen and Valdez so there would be outages associated with this work.</p>	
<p>Joint Project Team - DOD Update</p>	<p>Mr. Tim Woodall, ALMR Project Manager</p>	
<p>7.9 System Upgrade</p> <p>Cooperative Barriers</p>	<p>1. Mr. Tim Woodall stated that the DOD was currently working on obtaining funding for the 7.9 System Upgrade. The upgrade was required to ensure the System remained DIACAP compliant. Tim explained the upgrade would also provide lifecycle management and the pre-tested software solution.</p> <p>Tim advised the council that the DOD was looking into compartmentalizing their operations through ISSI. What this meant for DOD was that their Master Controller could switch to Honolulu. This would ease the DIACAP requirements for the other members and negate having to upgrade the entire ALMR shared System from time to time.</p> <p>2. Tim stated there are currently two major barriers to maintaining the current cooperative partnership, DIACAP is one barrier and the divestiture is the other part. Tim advised that the current plans by USARAK to divest their sites impacts the governance through which the System, and the cooperative, was designed. Tim also stated that the SOA was examining its continued interest in ALMR.</p> <p>Tim explained that was the reason the DOD requested the Office of Emergency Communications to assist in the Barriers Study and provide some guidance on how to mitigate these barriers. Evidently OEC doesn't assist public</p>	



<p>AFEA Cost Share</p>	<p>safety agencies in mitigating problems; they just publish information and national directives and guidance, which, as ALMR has discovered, are difficult to sustain due to the numerous barriers.</p> <p>Tim also expressed his concern that National Emergency Communications Plan guidance has not considered/resolved known barriers and that is something they must do in order to assist future cooperatives.</p> <p>Tim stated the on-going issues have been raised to the Congressional delegates and that General Atkins would be meeting with them to discuss ALMR in the next few weeks.</p> <p>3. Tim advised the council that the 673 Mission Support Group has stepped forward and is willing work out an IPAC to accept the funds from the Federal Non-DOD agencies. The FBI transfer would be used as the initial test case. If that transfer goes smoothly, the Interagency Agreement will be coordinated with the rest of the agencies and funds transferred accordingly.</p>	
<p>Joint Project Team - SOA Update</p>	<p>Mr. Jim Kohler, SOA ETS Program Manager</p>	
	<p>Jim was in Washington DC and unable to attend the meeting. No State update.</p> <p>Brad stated he was looking forward to hearing what the Executive Council would choose to do regarding all the issues currently before them.</p>	
<p>Old Business</p>		
	<p>There was no old business presented during this meeting.</p>	
<p>Next meeting</p>		
	<p>The next regularly scheduled meetings are June 1, July 6, and Aug 3.</p>	
<p>New Business</p>		
<p>OEC Region IX</p> <p>Intrinsically Safe Batteries</p>	<p>1. Brad asked Mr. Bruce Richter, OEC Regional IX Coordinator, if there was any information that he wished to share with the council.</p> <p>Bruce stated that there was a Region IX Conference scheduled for Anchorage in July and the focus was going to center on issues that impact individual states.</p> <p>2. Ocie asked about the last article in the <i>Insider</i> newsletter regarding intrinsically safe batteries and what that meant to public safety organizations.</p> <p>Del stated that currently there was a plan by the national standards setting entity to change intrinsically safe batteries. Del also explained what this would mean for the user was a</p>	



	redesigned battery that was heavier battery and lost its charge sooner. Additionally, organizations might have to purchase new radios due to the redesign. He explained to Ocie that public safety organizations wanted to know why they were changing the design when the current batteries met the needs of responders.	
Adjourn		
	A motion was made to adjourn the meeting by Ocie and seconded by Jacob. There were no objections. The meeting was adjourned at 2:31 p.m.	