



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	A = Absent
-------------	-------------------	------------

Primary

T	Adams	Ocie	Mr.	SOA DOT&PF
A	Beals	Mark	Chief	Municipalities Central, Bear Creek Fire Service Area
T	Fronterhouse	Bev	Ms	Fed Non-DOD, Bureau of Land Management
A	Johnson	Brad	Chief	Municipalities Northern , Fairbanks PD, Vice Chair
P	Leveque	Matt	MAJ	SOA DPS, AST, Chair
A	Mitchell	William	Mr.	DOD USAF, Eielson AFB
T	Murphy	Peter	Mr.	Fed Non-DOD, FBI
A	Schmidt	Sheldon	Chief	Municipalities Southeast, Sitka PD
P	Schoenwald	Doug	Mr.	SOA All Others, DMVA (representing all other SOA Agencies)
A	Taylor	Marlon	MSgt	DOD USAF, Elmendorf AFB
	VACANT			DOD US Army Alaska
	VACANT			Federal Non-DOD, TSA

Alternate

A	Arasz	Paul	Mr.	Fed Non-DOD, FBI
A	Ashley	Freddie	Mr.	DOD USAF, Clear AFS (Eielson Alt)
A	Borrego	Susan	Ms.	Fed Non-DOD, FBI
A	Caldwell	Jim	Mr.	Fed Non-DOD, TSA
A	Garriott	Marcus	TSgt	DOD USAF, Elmendorf AFB
T	Gibbs	David	Mr.	Municipalities Northern, Fairbanks North Star Borough Emergency Manager
A	Hansen	Glenn	Mr.	SOA All Others, DMVA (representing all other SOA Agencies)
A	Keeney	George	Chief	Municipalities Central, Valdez FD
A	Lawson	Dave	Asst Chief	Municipalities Central, Valdez FD
A	Leggett	Ray	Chief	Municipalities Southeast, Skagway PD
A	Lewis	Mike	Mr.	Fed Non-DOD, US Fish & Wildlife Service
T	Newman	Natalie	Ms.	DOD US Army Alaska
A	Patz	Greg	Mr.	SOA DOT
T	Pyne	Kathryn	Ms.	SOA All Others, DNR Forestry (representing all other SOA Agencies)
A	Royal	Ronald	Mr.	DOD USAF, Eielson AFB
A	Rudorf	Karl	MSgt	DOD USAF, Elmendorf AFB
A	Wilson	Barry	Capt	SOA DPS, AST

Other Attendees



A	Borg	Casey	Mr.	System Manager
A	Hauck	Jeff	Mr.	USARAK, 59th Signal Battalion
P	Ince	Chester	Mr.	OMO Subject Matter Expert
A	Kohler	Jim	Mr.	SOA ALMR Program Manager
A	Leber	Rich	Mr.	OMO Technical Advisor
A	Quickel	Joe	Mr.	DOD Project Office
P	Shafer	Sherry	Ms.	OMO Document Specialist
P	Smith	Del	Mr.	Operations Manager
A	Woodall	Tim	Mr.	DOD ALMR Project Officer

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Major Matt Leveque called the meeting to order at 1:30 p.m.	
Roll Call	Roll call was taken and a quorum was achieved.	
Previous Meeting Minutes Approval	Minutes from November 4 meeting were reviewed. Motion: Accept November 4, 2009, meeting minutes as written. Motion: Mr. Doug Schoenwald Second: Ms. Natalie Newman The minutes were approved.	
Review of I&R Log	Active Issues	
	Item #57 – The Federal Non-DOD TSA primary position remains vacant since October 2007. The USARAK primary council position is vacant as of August 31, 09.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed.	
Review of Action Items from Previous Meeting	All Action Items from the November 4 meeting were closed.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	
IWN/OWIN Demonstrations	1. Del stated that the preparations for the Dec 16 Integrated Wireless Network (IWN)/Oregon Wireless Interoperability Network (OWIN) demonstration are almost complete. The original demonstration was rescheduled from Nov 18. The demonstration will attempt to connect Bothell, Washington, to the ALMR Transportable Communication System and various agencies throughout Alaska.	
OMO Budget	2. Del advised the council that the OMO had been in	



<p>Annual Document Reviews</p> <p>ICOM</p> <p>Annual UC Elections</p>	<p>discussions with the State and would soon be submitting the draft OMO Budget document to the User Council for approval. The goal is to have the document approved by the Executive Council not later than March for submission into the State FY2011 planning cycle which begins in July.</p> <p>3. Del reminded the council, there are several documents pending annual review; some are now overdue. Documents are posted on the web site; changes are highlighted.</p> <p>4. Del noted that ICOM radio manufacturers had participated in Acceptance Test Procedures (ATP) conducted by the System Management Office (SMO) on Nov 19. There were still some areas they had not passed. They were doing modifications and would schedule a re-test in the future. Once they pass all areas of the ATP, they will be authorized to operate on the ALMR System.</p> <p>5. Del reminded the council that nominations for the annual election of the Chair and Vice Chair are due on December 7. Voting must be completed by December 19. Results will be announced at the January meeting.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	
	<p>Mr. Borg was unavailable for the meeting. No SMO update was provided.</p>	
<p>Joint Project Team Update</p>	<p>Mr. Tim Woodall, ALMR Project Manager</p>	
	<p>Mr. Woodall and Mr. Quickel were unavailable for the meeting. No DOD update was provided.</p>	
<p>Joint Project Team Update</p>	<p>Mr. Jim Kohler, SOA ETS Program Manager</p>	
	<p>Mr. Kohler was unavailable for the meeting. No SOA update was provided.</p>	
<p>Old Business</p>	<p>There were no old business items for this meeting.</p>	
<p>Next meeting</p>		
	<p>The next regularly scheduled meetings are January 6, February 3, and March 3, 2010.</p>	
<p>New Business</p>	<p>There was no new business this meeting.</p>	
<p>Adjourn</p>		
	<p>A motion was made to adjourn the meeting by Mr. Pete Murphy and seconded by Mr. Ocie Adams.</p> <p>The meeting was adjourned at 1:49 p.m.</p>	