



1. Attendance Roster

User Council Members and Alternates

P = Present	T = Via Telephone	A = Absent
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Primary

T	Adams	Ocie	Mr.	SOA – DOT&PF
A	Beals	Mark	Chief	Municipalities, Central Rep – Bear Creek Fire Service Area
A	Fisher	Bryan	Mr.	SOA Other – DMVA (representing all other AK Agencies)
T	Fronterhouse	Bev	Ms	Fed Non-DOD – DOI
	VACANT			Fed Non-DOD – TSA
T	Johnson	Brad	Chief	Municipalities, Northern Rep - Fairbanks PD, Vice Chair
A	Leveque	Matt	MAJ	SOA – DPS, Chair
T	Mitchell	William	Mr.	DOD - Eielson
P	Murphy	Peter	Mr.	Fed Non-DOD - FBI
T	Newman	Natalie	Ms.	DOD – US Army Alaska
A	Schmidt	Sheldon	Chief	Municipalities, Southeast Rep – Sitka PD
A	Taylor	Marlon	MSgt	DOD – Elmendorf

Alternate

A	Borrego	Susan	Ms.	Fed Non-DOD - FBI
A	Caldwell	Jim	Mr.	Fed Non-DOD - TSA
T	Gibbs	David	Mr.	Municipalities, Northern Rep – Fairbanks North Star Borough Emergency Manager
P	Hansen	Glenn	Mr.	SOA Other - DMVA
T	Head	Lowell	Mr.	DOD - US Army Alaska
A	Keeney	George	Chief	Municipalities, Central Rep – Valdez FD
A	Lawson	Dave	Asst Chief	Municipalities, Central Rep – Valdez FD
A	Leggett	Ray	Chief	Municipalities, Southeast Rep – Skagway PD
A	Lewis	Mike	Mr.	Fed Non-DOD - DOI
A	Patz	Greg	Mr.	SOA - DOT
A	Royal	Ronald	Mr.	DOD – Eielson
P	Rudorf	Karl	MSgt	DOD – Elmendorf
P	Wilson	Barry	LT	SOA – DPS

Other Attendees

P	Blaine	Scott	TSgt	DOD - Elmendorf
P	Borg	Casey	Mr.	System Manager
T	Hauck	Jeff	Mr.	USARAK
P	Huls	Chad	Mr.	ALMR Security Manager
P	Ince	Chester	Mr.	OMO SME
P	Jackson	Alan	Mr.	Motorola



P	Leber	Rich	Mr.	OMO Technical Advisor
T	Pannone	Julie	Ms.	SMO Asset Manager
P	Sakumoto	Dwayne	Mr.	Motorola
P	Schoenwald	Doug	Mr.	DMVA
P	Shafer	Sherry	Ms.	OMO Document Specialist
P	Smith	Del	Mr.	Operations Manager
P	Strayer	Tim	Mr.	Motorola
T	Tucker	Jeff	Chief	North Star Fire Department
P	Woodall	Tim	Mr.	DOD ALMR Project Manager

2. Meeting Minutes and Action Items

Agenda Item / Topic	Discussion	Action Items
Called to Order	Deputy Chief Brad Johnson called the meeting to order at 1:32 p.m.	
Roll Call	Roll call was taken and a quorum was achieved.	
Previous Meeting Minutes Approval	Minutes from February 4 meeting were reviewed. Motion: Accept and March 4, 2009, meeting minutes as written. Motion: Mr. Ocie Adams Second: Lt Barry Wilson The minutes were approved.	
Review of I&R Log	Active Issues	
#57 – User Council Vacant Positions	1. The TSA primary representative position remains empty.	
#58 – Outstanding PMI Discrepancies	2. OMO to continue monitoring outstanding PMI QA discrepancies.	
	Pending Issues	
	There were no pending issues.	
	Issues Closed at, or since, last meeting	
	There were no issues closed at the last meeting.	
Review of Action Items from Previous Meeting	Both items from the March 4 meeting were closed.	
Operations Management Office Update	Mr. Del Smith, Operations Manager	
Outstanding Membership Agreement	1. Mr. Del Smith briefed the User Council that we still have not received a final signed Membership Agreement from DNR Division of Forestry. Del advised the group that a letter was forwarded from the UC Chair to the Executive Council for their action.	



<p>Volcano Overview</p> <p>Training</p> <p>Annual Meeting Date</p>	<p>2. After the volcano went off the OMO and SMO monitored the sites in the vicinity and there were no indications of any interference. The SOA checked sites on the peninsula and in the Mat-Su Valley and there was a minor coating of ash around the sites but no ash inside. The SMO checked Rabbit Creek and there was no ash inside the sight. The photo of the filter assembly is from Moose Pass. Those sites which are in potential volcanic fall out areas might be considered for these types of filter assemblies. The OMO has a quote from a local vendor on producing them.</p> <p>3. DHS&EM has received several requests for training and has directed them to the OMO. Del and Mr. Chester Ince traveled to Mat-Su and provided some in-depth, hands-on, train-the-trainer instruction. The OMO is working on developing further training based on the California RCS model. Prior to implementation of their training and six years after implementation of the original system, only 50% felt comfortable using their radios day to day and only 25% felt comfortable using it in an emergency. The OMO is working with this model to develop more intense training for ALMR users.</p> <p>4. Proposed dates are Sep 15 & 16 are the recommended dates at this time, but open to User Council suggestions/ schedules. The schedule will follow the previous years' formats. DHS&EM is providing \$10K in grant funds toward the training conference, which will include a TICP workshop.</p>	
<p>System Management Office Update</p>	<p>Mr. Casey Borg, System Manager</p>	
<p>Motorola Briefing</p>	<p>1. Mr. Alan Jackson, Motorola, provided a briefing to the User Council on Integrated Voice and Data Applications (text messaging, programming over P25, vehicle and personnel location, and fire station alerting).</p>	
<p>Joint Project Team Update</p>	<p>Mr. Tim Woodall, ALMR Project Manager</p>	
<p>Economic Analysis</p>	<p>1. The DOD recently funded an Economic Analysis (EA) and Independent Verification of Cost Reasonableness (IVCR). The IVCR is more related to a DOD document and will not be available to the general public. The end result is that the cost that the DOD is paying for site maintenance and the OMO and SMO functions is considered reasonable compared to what is being paid at some other benchmark locations. This study was brought about due to the Army in Hawaii stating that what was being paid in Alaska was higher than it should be. The IVCR did in fact indicate that the costs in Alaska is reasonable and on par with other DOD systems.</p>	



<p>Cost Share</p>	<p>EA examined the costs of operating the System, the tangible and intangible benefits, and the detractors associated with operation of ALMR as a Federal, State, and local cooperative. The bottom line, after almost eight months of evaluation and very extensive questionnaire provided to the stakeholders, is that the stakeholders agree that the System is worthwhile, it is cost reasonable, it is meeting the needs of the users, and by far all of the users would rather remain in a shared system than revert back to separate systems. That document is available to everyone through their EC representative.</p> <p>By contract, the OMO must update the Business Case annually and that Business Case will highlight the outcome of the EA and IVCR. The OMO can provide it directly without going through the EA.</p> <p>2. On the basis of Cost Share, we do have an approved approach; we do not have an approved method. There had been three courses of action for a method approved by the EC for coordination with the stakeholders. Unfortunately, the method that was finally agreed to by the stakeholders in general upon further examination would not be signed by all of them. Therefore, a Cost Share Agreement did not ?????? We are back to the drawing table.</p> <p>We have independently sought the stakeholders together and gotten their proposals. The next round is to get all the stakeholders together in one room for a full session to work through the issues and find a compromise. This needs to be resolved by June, so you will see a lot of pressure coming from the EC to get that done. At this point the Cost Share won't go into effect until 2010 (CY). We would like to have a method approved a year before funds are added for the requirements.</p>	
<p>MotoBridge™</p>	<p>3. We are basically at a standstill for MotoBridge™. All equipment has been installed for the most part. Currently awaiting transport to be installed by the State. Until the transport is provided, the equipment cannot be turned on. DOD is going to extend the contract one more time and see if this can be completed by the end of June. There is a MotoBridge™ CONOP update is also under way.</p>	
<p>TICP</p>	<p>4. The Tactical Interoperable Communications Plans are being updated this summer. Protocols and specific training associated with the MotoBridge™ will be provided during the TICP update.</p>	
<p>Ardent Sentry/Northern</p>	<p>5. In preparation for AS/NE2010, there will be some gap analysis going on as well along with the TICP updates.</p>	



Edge		
OMO/SMO Contracts	<p>6. We are coming up on contract renewal for the OMO and the SMO. The SMO renewal is Jul 1 and then funds must be in place NLT May. This contract is on an option year and there is no recomplete.</p> <p>For the OMO contract, this will be a new competition for the contract in September. The new SOW needs to be finalized by June 1. If there are modifications to the statement of work (SOW), or tasks that need to be performed that need to be added to the contract for pricing the User Council needs to provide this in the next 30 days. Federal agencies should contact Mr. Woodall and State and local agencies should contact Mr. Jim Kohler if they want to review the SOW.</p> <p>Tim stated he will be coordinating with the UC on the SOW. The Army is proposing a restructure to the contract. There will need to be a private session set up to discuss how to set up the new SOW and work with the State to see if there needs to be two separate contracts or whether the Federal and State procurement officers can come up with a single contract approach.</p>	
Frequency Conflicts	<p>7. Site Summit channel expansion has been completed and awaiting FCC and NTIA approval. We have interim approval at this time. Pole Hill has some significant frequency issues and they are working with the State to resolve those.</p>	
Transportable System Air Transportation Certification	<p>8. The Transportable systems are going through an air transport certification through Air Mobility Command in order to be able to load the module on C-130, C-17, and C-5 aircraft, as well as commercial aircraft. There are some modifications being made and either zero or low cost by the contractor. In the end it will be military certified.</p>	
Joint Project Team Update	<p>Mr. Jim Kohler, SOA ETS Program Manager</p>	
	<p>Mr. Kohler was not available for the meeting.</p>	
Old Business	<p>There were no items for this meeting.</p>	
Next meeting	<p>The next regularly scheduled meetings are May 6, June 3, and July 1, 2009.</p>	
New Business	<p>Chief Jeff Tucker, Executive Council, briefed the UC on the on-going State budget process. He stated that the State did propose to fund local costs. However, House Bill 81 had inserted language where 50% of costs would be paid by users in 2010 and 100% would be paid in 2011. The Senate version had no such language. Now the bill would go to conference.</p>	
Adjourn	<p>A motion was made to adjourn the meeting by Ocie and</p>	



Alaska Land Mobile Radio

*ALMR User Council
Meeting Minutes*

Date: April 1, 2009

	seconded by Mr. Pete Murphy. The meeting was adjourned at 1500.	
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